

DRA Board Meeting Minutes

17 May 2016

Location: Esquimalt Meeting Room, Victoria City Hall

Present: Board Members: Erika Luebbe, Nicholas Harrington, Wendy Bowkett, Eric Ney, Ruth Annis, Robert Florida, Ian Sutherland, Doug Boyd, Cathy Brankston. City Councillor Charlayne Thornton-Joe, City Downtown Community Development Coordinator Michael Hill.

Regrets: Karen Gallagher, Don Elliott, Kaela Schramm.

Meeting called to order: At 5:35 pm by Nicholas.

1. Approval of Agenda: Motion by Wendy to approve. Seconded by Ruth. Approved

2. Approval of minutes:

- Doug moved that we approve the draft minutes of our 19 April 2016 meeting. Seconded by Wendy. Approved.

4. City Councillor's Report: Charlayne.

- Charlayne expressed thanks to Councillor Lucas for representing Council at our April meeting.
- On June 9th, the staff report regarding AirBnB's affect will be discussed by council.
- The City received the DRA's letter regarding the proposed changes to sidewalk cafes. The letter was discussed by councillors, staff was requested to review the concerns that were stated, and report back.
- Jigsaw Art is in place on Douglas Street at Yates, as well as a design on the front of 1280 Douglas has been completed. The final two pieces of the project will be unveiled this Friday. This was the result of collaboration between the Downtown Victoria 2020 group, the DVBA, and the City. The money was to go to the beautification of a downtown block. Douglas and Yates were chosen. Residents reported mixed feelings about the money spent.
- The DRA grant request for the proposed Victoria Matters event series on reconciliation with our local First Nations was not approved. The reasoning was that only so much money was available. Charlayne said that were still in early stages of the project, and dollars could possibly be found from other places, and the City could donate other 'in-kind' services. More discussions will be held.
- Regarding the painting of the old Dominion Hotel at 759 Yates (The Dominion Rocket) the file has been closed by City, and no further action will take place. Steps have been taken to make the application form less ambiguous. [Wendy mentioned that bike racks were promised in the original application. As this is a heritage structure, was a permit issued for the lights attached to the brick exterior? As the place seems open for business, has an occupancy permit been granted?] Charlayne will follow-up.

- Every spring, more homeless seem to arrive. However, the nicer weather does bring everyone outdoors to become a more visible presence. As of April 1st, many shelter places lose their funding, so many people lose their place to sleep.
- The Point in Time Count indicated only 200 more homeless than the 2007 survey. Staff reported that they would have expected up to an increase of 300 each year. So we are making some headway. **70% of those surveyed said they had been in the CRD area over one year.** The participants stated that they came to Victoria for various reasons such as work or family. **More women were counted this time than in 2007. 30% of participants were identified as aboriginal,** which is a disproportionate number, as aboriginal people make up only 4% of the population. 90% said they would take a home if it was offered. Many homeless stated their main problems were that rents are too high and they lack sufficient income. The scarcity of less expensive housing means that working people are a much more desirable tenant, and so landlords have many applicants to choose from. The CRD has leveraged 30 million dollars, with the Province stepping up to add another 30 million to the housing fund. Both are hoping the Federal Government will add the same amount. 200 new units of supportive housing in the CRD are expected to be ready by next year. Last Friday, the Housing Trust Fund approved another 70 units.
- Tent city is making everyone a lot more frustrated. [Doug mentioned the \$375.00 allocated for housing was ridiculously low.] Charlayne said many more rent supplements have been given out. The recipient will continue receiving the supplement as long as they are in the same place.
- Charlayne has been mentioned prominently in the news regarding the issue of an owner's dog named Cody, lying on the sidewalk. Could be a potential hazard for pedestrians, and the animal control officer was involved. No ticket was issued—just a friendly warning.
- A report on marijuana dispensaries has been received by council. A public meeting will be held soon. [Ian mentioned that if rezoning is needed for each location, that would put an onerous burden on the Land Use Committee and the CALUC process. Ian said dispensary owners are already contacting him with questions regarding sites. A framework is already in place for approval of liquor licenses, can that not be followed?] Concerns are possible gang activity. Charlayne said staff needs to hear from neighbourhoods. Downtown has the most dispensaries in place. Waiting to see what rules the Federal and Provincial governments will set in place. The City has sent a strong letter to the Federal Government to act on this issue. [Eric asked where smoking is allowed.] Apparently, it is illegal to smoke marijuana in the dispensary, but not outside the shop. This is an issue for VIHA, no action has been taken. [Robert felt some improvements have been seen in the neighbourhoods. The shops are bright and well lit. Coming off the streets is a positive. Probably paying taxes and business fees too. Seem to be less people on the streets preying on others.] [Ian felt the Federal Government will pass the regulations soon, and then the Provincial Govt will set rules, possibly giving the control to the Liquor Control board. Not a good idea to legitimize ahead of the statutes.]

5. City Liaison Report: Michael Hill

- See Michael's full report, pages 8 - 12 of these minutes
- **Biketoria cycle path** report was brought before council on May 12th. Phrase 1 will be the route comprising of Fort, Cook, Pandora, Humboldt, and Wharf. The Pandora section from Cook Street to Store Street will be in place by this summer. A discussion was held. [Ian asked why the suggestion to build one route end to end was not chosen. It's hard to get people out of the suburbs when there isn't a direct path. There are still many issues council hasn't addressed. A lot of feedback from the downtown engagement was not passed on to council in the report. We're pleased that a route along Government Street was removed from consideration, and that Wharf Street was chosen instead.] [Ruth said there are still many concerns regarding the choice of Humboldt Street for one of the routes. Up to 30 courier deliveries a day in the Aria alone. Garbage pickup 5 days a week, and many moves in and out per month for the 4 condos on the block, and traffic to and from the businesses and hotels.] [Nicholas questioned why the David Foster Way will not allow bikes.] [Charlayne said staff explored the idea, but either the land was not available or the path was too narrow to be shared. The plan has always been pedestrian only. Other neighbourhoods are questioning the Biketoria plans, largely because of the loss of street parking places.] [Ian stated that costs to change the traffic signals and to install signal lights for the 2-way cycle paths is very expensive.] [Wendy suggested end to end with paint and fixtures, and see how that works. Would be minimal cost.]
- **CALUC and Heritage** meetings are being held this evening.
- **Youth Engagement:** A team of young people ranging from ages 12 to 24 has been appointed. Looking for ways to engage young people in community life and shaping the place where they live. Starting in May the team will be busy facilitating creative approaches to engage their peers in significant dialogue. Each will earn \$1000.00 for their participation. Expecting to have 1st draft ready by summer.
- **Great Neighborhood Grant:** Approved by council. Up to \$5000.00 grant. To connect neighbours and provide a physical legacy in the neighbourhood. Successful applicants will receive funds shortly, and will have 6 months to complete their project. [Doug mentioned that some neighbourhood associations have a lot more information on this, and that no information seems to be available on the City website.] Michael said he had presented as much information as was available at our previous DRA meetings.
- **Downtown Late Night Program:** Update on June 2 at Committee of the Whole meeting. Text has been posted on line. Police are currently reviewing report for errors. More police calls received regarding noise, and members of the street community invading private property. Still the problem of juxtaposition of bars and residences close by needs to be addressed. We need a half block or so of separation. The late night economy is very strong. We are the entertainment centre for the region, and our downtown is very compact. [Ian stated we are very interested in the report, as the densification of downtown is happening at a rapid pace.] [Charlayne invited Ian to come to council meeting to speak on this issue. DRA has recently sent a letter to council.] [Ruth suggested air conditioning would mask some noise.] [Eric mentioned no clubs should be in residential buildings, and that allowing temporary permits for live bands at the

Victoria Public Market (“pop-up-night-clubs”) has been very problematic for the residents at the Hudson.

- **Public Realm and Wayfinding Plan:** City
- **Camping Prohibition for Small City Parks:** The final reading is May 26, and it’s expected to pass. Prohibiting overnight sheltering in the following parks: Haegert, Cridge, Arbutus, and Kings. Signs will be erected May 27th.
- **Ship Point:** Pop up design applications are being received. Many activities are happening. Events calendar is posted on city’s website.
- **CITYVibe:** CITYVibe, Victoria’s Guide to a Summer of Festivals and Outdoor Events is available as a hard-copy booklet and online.
- **Finding Solutions to End Homelessness: A Mayor’s Panel:** Mayor Helps, along with mayors from Medicine Hat Alberta and Eugene Oregon will speak at the First Metropolitan United Church on Creative Steps to end Homelessness. **May 30th at 7:00pm.** Location 932 Balmoral Road. Medicine Hat is the first Canadian city to eliminate homelessness. Eugene Oregon is using micro-housing to help combat the issue. A panel discussion and all are welcome.

6. Land Use Committee: Ian

- **721 Government Street, Empress Hotel:** Submitted request for liquor license capacity changes. Ian felt there would be no objection, as activities would be well run, and monitored by hotel staff. A letter of support was submitted to city.
- **538 Yates Street, Famous Originals:** Requested a liquor license change for a later night opening until 4 am. Residents above, and the building owner were not in favour. DRA sent a letter to city stating its non-support as well. Ian stated that the City needs to look at adopting a policy around late night liquor service, as many restaurants are wanting to behave as bars. Policy is needed.
- **Marijuana Dispensaries and Biketoria:** Discussed earlier during the City Councillor’s Report.
- **CALUC Review:** The review committee has had its 4th meeting with all neighbourhood to review and amend CALUC issues. Fairly good process right now, basically refining processes to be done. Michael was asked by another neighbourhood assoc what the terms of reference are for the associations. Ian stated LUC should not act as an advocate. The City of Victoria’s process is excellent. LUC is not to disenfranchise a portion of the committee that doesn’t agree with all.

7. Community Development Committee: Wendy

- **Vic Matters:** The strategic grant application was denied. Next meeting Tues May 31st.
- **Car Free Day YYJ: June 19th** . Schedule for DRA exec’s involvement will be out shortly. Three people per shift would be ideal. Our table will be in 3 sections, as last year. Quiz, Social Media/Photo Booth, Membership. The hourly draw for a \$10.00 certificate will be restricted to DRA members, to help recruit people to join. Doug will provide an active membership list. Eric and Nicholas will continue following up on the pyramid garden.

- **Fiesta on Fort:** Planned for **Wednesday August 10th, 5 pm to 8:30 pm**. Will use 3 parking stalls in front of La Taqueria located at 766 Fort Street. La Taqueria will be open, and will arrange for the liquor license and insurance. Terry Hustins from Fabulous Fort (Fort Street Business Association) has been very involved in planning process. Michael is helping arrange patio sets for seating. Brown's Florist is involved in supplying flowers and plants. Want to have a DJ to provide music. Wendy will continue to look for someone. Suggestions were discussed. Our role is promoting DRA and adding membership. Other businesses that want to be involved can put posters in windows and stay open later that evening. Discounts for DRA members are planned. Terry has been instrumental, along with Michael Hill, in planning improvements on a walkway with lights, banners, paintings, new planters and general clean-up. A food vender could be an option. The mid-block walkway, in the 700 block Fort, going from Fort Street to the library and will be renamed "Library Lane". The name of the Aug 10th event is still not determined, so suggestions please. Volunteers will be needed for set-up, tear-down and manning booths.
- **Roving Refinery:** On hold until September.
- **Next meeting:** T.B.A.

8. Urban Liveability Committee: Nicholas

- **Garden plot 1000 block Yates Street:** A drop in / feedback session at site planned for Wednesday May 18th, 5:30 to 7:30pm. Tables will be set up to gather comments and suggestions regarding funding, governance, garden design, indigenous food systems. Discussions ongoing for a wrap up party end of next week. The City Studio Victoria class will present to City Council next Thursday May 26. Garden Steering Committee is working on an expression of interest, a user agreement, and management plan. Nicholas is on a task force, along with students. Wanting to have drafts ready for City meeting. DRA will possibly be able to access a grant that pays for a community garden co-ordinator. There is no city water or power at the site. Not able to use rainwater collection from adjoining buildings due to a restriction in the municipal plumbing code. Buckets and hoses will be used instead, at this time. Garden Steering Committee has approached Cook Street Castle for donations of materials. Camosun students will possibly build raised beds. The Committee would like the garden to have a front fence with a gate. Charlayne will follow-up on our grant application. Suggestions please for a name for our garden....
- **Next meeting:** Wed June 8th, at 5:30 pm at Veneto lounge. Previously scheduled May 11th meeting was cancelled.

9. Governance Committee: Wendy

- Wendy has been attending workshops on governance and the new BC Society Act. The main focus is updating our constitution and bylaws. To be compliant with the new law, this has to be done by the November 2018 deadline. Rest of work is policy, which should be ongoing. Governance is board work. Opportunity to recruit board members to participate in policy making. Research and best practices on a specific area. Wendy has divided tasks into 12 items. Based on self-government policy as a foundation, need to build our binder. All board members will be assigned tasks. Examples: Process of policy

making , AGM, recruiting, selecting, orienting, and training board members, board member code of conduct, etc. Plan is to address 2 tasks at coming meetings. Wendy will email full list of tasks to board. Ruth and Wendy will present at July meeting.

10. Victoria Community Association Network (VCAN): Doug

The following topics were discussed at the May 10th meeting of VCAN:

A: Association Meeting Structure: All community associations have asked to document their meeting structure regarding usual attendees (Board/committee members only, public, invited officials, business reps, etc), usual range of topics are frequency and scheduling. This is part of the VCAN initiative of sharing best practices. Doug will complete on behalf of the DRA. Wendy and Ian will be asked to give input re the LUC.

B: Structure and Accountability for Community Engagement. There is an overall sense of frustration with how the community associations are consulted about major projects and issues in the city that impact neighbourhoods. After considerable discussion, a draft letter was prepared to be sent to Mayor and Council with the community associations as signatories, to provide recommendations for improving this process. [Doug asked if the board would support the letter by signing onto it. Doug will circulate the final draft of the VCAN letter to the DRA board for approval. Doug also expressed frustration with the way Biketoria has been rolled out.]

C. Great Neighbourhood Grants: There was concern expressed by those who had looked into the specifics of these grants. That the application process was very onerous, considering the grant limitation of \$5000. Also that initiatives are limited to city owned spaces, and that the city does not provide any ongoing maintenance for what is installed. [Doug raised this as another example of where no consultation was held in advance with community associations. Doug was unable to find information on the city's website regarding these grants.]

Next VCAN meeting: Tuesday June 21, at 5 pm, Antechamber, City Hall

11. Business arising from the meeting: Nicholas

- **Top 10 Wish List for Downtown:** Nicholas will start us off by beginning the list with a few of his suggestions, to enable creative ideas to flow.
- **Stormwater Policy presentation:** Tabled, as Brianne Cзыpyha, the City's Stormwater Management specialist, has advised that she has been asked to postpone any presentations until after the property tax statements have been sent out, in order to better communicate the financial implications of the new system. The City should have details by June 17th. Brianne's department will be asked to schedule a date for a presentation to DRA. Eric mentioned their strata needs to know for budgeting purposes. Michael said the stormwater utility will roll out in the fall, so the line item has been deleted from the property tax . City wants to have public consultation, perhaps at outdoor markets, to engage more people than at a specific meeting.
- **Officers and Directors Liability Insurance:** Update: Nicholas has the application form from one insurance company. Will ask for more quotes.

12. New business:

- **Yes2SCS (Yes To Supervised Consumption Services)** campaign. The members of Yes2SCS, are a group of health care professionals, researchers, social workers, students, and community activists who have been working to establish supervised consumption services in our community. Yes2SCS has contacted DRA with an offer to collaborate on a community presentation about these health care services. A discussion was held. Possibly a Victoria Matters subject. Nicholas will invite group to next ULC meeting to share ideas.
- **Cart Storage Facility:** The Central Baptist Church (833 Pandora Avenue) is being considered as a possible host site for the Cart Storage Facility. Michael said the Church board and City are still deciding. Street people are fully capable of moving. What are the implications for the community. Need a proactive approach. Michael felt DRA has a role to play in discussions. A discussion followed, regarding too many services concentrated in a small area.
- **Protecting Victoria's Character Homes:** change.org petition on line. www.change.org/p/protect-victoria-s-character-homes. As our neighbourhood has very few character homes, Ian had previously suggested that anyone interested in this initiative could work with other neighbourhood associations. The proponents of the initiative have already presented to Fernwood. Nicholas to follow up.
- Ruth has attended some of the meetings of the James Bay Neighbourhood Association. Ruth stated that JBNA's meetings are very well attended, sometimes drawing over 100 people, depending on the topics of discussion. Ruth felt many items on our agenda would draw more people. Example given was the Biketoria event, where most participants came from the cycling community, and were not downtown residents. A discussion was held. Issues are available space for larger meetings, as we are using a small conference room at City Hall. Our meeting agenda is distributed to our board. Suggestion was to add this topic to our next agenda.
- **Communications Committee and Newsletter:** Nicholas will schedule a meeting with the committee. Doug offered to attend.
- **Ship Point Pop-Up-Design:** Robert Florida has been appointed as the DRA rep. Robert will liaise with LUC if necessary. More details will be coming soon.

Meeting Adjourned: At 8:00 pm by Nicholas

Next meeting: Tuesday June 21st, 5:30 pm, Songhees Nation Room, City Hall.

What is Happening in Your Neighbourhood?

Biketoria Cycling Path

At the Thursday May 12 Council meeting, City Council approved an All Ages and Abilities (AAA) cycling route which when completed will provide over 24 kilometers of enhanced bicycle infrastructure. The cycling network will be implemented over four phases with each one including further consultation with the businesses and residents along each route to help refine the detailed design of the bicycle facilities.

Within the existing budget of \$7.75 million, the implementation strategy contemplates building a minimum grid of 5.4 km of protected bike lanes in the downtown core by the end of 2018.

The minimum grid consists of five corridors, including Pandora Avenue, and will provide safe facilities where there is high demand for active transportation infrastructure. The complete bicycle network is composed of eight corridors to connect the neighbourhoods and urban villages to the minimum grid of an all ages and abilities bicycle facilities in the downtown core.



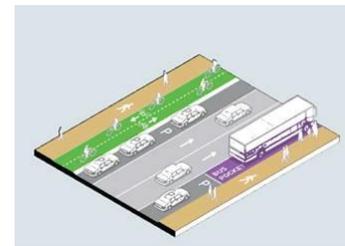
Upon completion of the minimum grid (Phase 1), Victoria’s new bike lanes will be comparable to the amount of fully protected bicycle lanes in downtown Vancouver (5.6 km excluding Burrard Bridge) and downtown Calgary (5.5 km).

RECOMMENDED BICYCLE NETWORK AND PHASING STRATEGY

The first AAA corridor to be built in Phase 1 will be Pandora Avenue, starting this summer. This corridor will provide a fully protected two-way bicycle facility on the North side from Store Street to Cook Street connecting the communities of Fernwood, North Park, Harris Green, Downtown and Vic West in addition to major employment districts and the Capital Regional District regional trails.

The proposed Phase 1 implementation includes the following corridors:

- Pandora Avenue (Cook Street to Store street)
- Fort Street (Wharf Street to Cook Street)
- Government (Pandora Avenue to Government Street or Wharf Street (Pandora Avenue to Government Street) based on targeted engagement with local stakeholders
- Humboldt / Pakington (Government Street to Cook Street)
- Cook Street (Pandora Avenue to Pakington Street)



The next steps for all future corridors includes advancing conceptual plans to help refine the treatments that will ultimately be constructed along the corridors. Shown here is a concept of the treatment proposed for the Fort Street two-way protected bike lane on the north side of the street, which coupled with a plan view of the corridor will help inform further design details. Through continued stakeholder engagement for all corridors, the details around elements such as driveway crossings, trees, parking, bus stops, mid-block crosswalks and intersections will be refined to ensure the design accommodates not only cyclists, but people who walk and drive.

Phase 2 proposes the construction of:

- Kings Road (Government Street to Fifth Street)
- Government Street (Pandora Avenue to Bay Street)
- Vancouver Street (Pandora Avenue to Kings Road)

This phase will complete the network hub and provide connections to the neighbourhoods of Burnside Gorge and Hillside / Quadra.

Phase 3 of the implementation plan intends to provide cost-effective neighbourhood bikeways to enhance the network with regional and more neighbourhood connections.

Phase 4 will complete the rest of the proposed network.

The City is looking at how additional routes can be advanced by the end of 2018 through pilot design treatments or with additional resources. Construction timelines to complete the full 24 km network will be dependent on future resourcing and funding strategies. Detailed information on staff resourcing and funding will be presented during the 2017 budget process in October 2016. If the information is available sooner, it will be brought to Council as soon as it can be.

Community and Land Use Committee (CALUC) Process Meetings

The next meeting will take place on May 17 in City Hall from 5 p.m. to 8 p.m. in the Songhees Room. Dinner will be provided. The purpose of this series of meetings is to review the CALUC Processes and Terms of Reference. Another meeting will be scheduled in the near future. Plans are also being made for another "Development Summit" meeting.

Heritage Register Update

The City of Victoria is updating its heritage register and has identified 50 candidate properties across six neighbourhoods for addition to the register. The City has requested a representative from each neighbourhood attend an information session where there will be a short presentation about the City's heritage program and register, followed by a roundtable discussion. The meeting for Downtown/Harris Green and North Park will be Tuesday May 17, from 6:30-8:30 p.m. at City Hall in the Antechamber. Contact Adrian Brett, Heritage Planner at abrett@victoria.ca. Council is expected to make decisions regarding any changes in the register this summer.

A City for Youth, Designed by Youth

A Youth Engagement Team of ten young people ranging in ages from 12-24 has been appointed by the City of Victoria to engage their peers in the community as well as identify innovative, meaningful approaches for youth to become more involved in shaping the place they live.

Starting in May, this team will be busy facilitating creative approaches to engage their peers in significant dialogue and will work towards completing a first draft of the strategy this summer. Each member of the team will receive a \$1,000 honorarium for their efforts.

Strategic Grant Program

Council made their funding decisions at a special Council meeting on [May 12](#) and applicants will be notified soon. The Downtown Residents Association was unsuccessful in its application for funding, however, it is Council's desire to support the project in other ways that the City can provide assistance.

Great Neighbourhood Grants

The My Great Neighbourhood grant program was approved by Council Thursday, May 12. The program has been introduced to bring neighbours together to create engaging places in their neighbourhoods for

all to enjoy. The City will provide funds to match the equivalent contribution the neighbourhood makes. The matching contribution can be a combination of volunteer labour, donated services, donated materials and supplies and other funds raised. Up to \$5,000 is available for eligible applications from community groups.

The application period is closes at midnight on July 24, 2016. More information can be found on the City's [website](#).

Downtown Late Night Program

Council will receive an update on the City's Late Night program at their June 2 Committee of the Whole meeting. The Late Night Program includes supervised taxi stands, four dedicated police officers and general support for maintaining a safe and welcoming late night economy.

Marijuana Businesses

On May 12, 2016, Victoria City Council directed to staff to bring forward a variety of bylaws for Council consideration that would regulate medical marijuana-related businesses operating in the City. The purpose of the bylaws will be to mitigate health and safety, neighbourhood impact and security concerns associated with the operation of these businesses.

There are currently 13 known storefront medical marijuana retailers in the Downtown Harris Green neighbourhood.

The following are Council resolutions from the Council Meeting on May 12, 2016

Regulations for Medical Marijuana-Related Businesses

That Council:

1. Direct staff to bring forward for Council consideration amendments to the Zoning Regulation Bylaw that will prohibit the following uses in any zone of the City unless expressly permitted:

- a) storefront marijuana retailers, and
- b) businesses that allow consumption of marijuana on site.

2. Direct staff to bring forward for Council consideration a proposed new Medical Marijuana-Related Business Regulation Bylaw that includes the following regulations:

- a) Medical marijuana-related businesses must not allow individuals under the age of 19 on the premises.
- b) Medical marijuana-related businesses must not advertise or promote the use of marijuana to a minor, including through product displays, names, logos or other signage.
- c) Storefront medical marijuana retailers must post health and safety warning signs on the premises.
- d) Medical marijuana-related businesses must not allow consumption of marijuana on the premises.
- e) Any business that keeps marijuana on the premises must install and maintain an air filtration system to ensure odour impacts on neighbouring properties are minimized.
- f) Storefront medical marijuana retailers must not be open for business between 8 p.m. and 7 a.m.
- g) The premises of a storefront medical marijuana retailer can only be used for the sale of medical marijuana and accessory uses.
- h) Any business that keeps marijuana on the premises must submit the following information as part of their initial business licence application and on each renewal: • a security plan • police information checks for the applicant and every on-site manager • proof of a security alarm contract, and • proof of ownership or legal possession of the premises, including the written consent of the landlord if the premises are leased.
- i) Storefront medical marijuana retailers must implement the following measures to deter criminal activity while the business is open to the public: at least two employees must be on duty, and windows must not

be blocked.

j) Any business that keeps marijuana on the premises must implement the following security measures:

- video surveillance cameras must be installed and monitored
- a security and fire alarm system must be installed and monitored at all times, and
- valuables must be removed from the business premises or locked in a safe on the business premises at all times when the business is not in operation

k) The payment of business licence fees that reflect the costs required to administer the Council-approved regulations and compliance and enforcement strategy.

3. Direct staff to bring forward for Council consideration proposed amendments to the Ticket Bylaw that will establish penalties for contravention of the proposed new Medical Marijuana-Related Business Regulation Bylaw that are in keeping with the Council approved policy on the establishment of municipal ticket fines.

4. Direct staff to provide further details on additional staff resources in the Sustainable Planning and Community Development Department and Bylaw and Licensing Services once Council policy decisions have been confirmed in connection with the suite of regulations under consideration.

5. That Staff provide an amendment to prohibit advertising, except for minimal store front signage.

6. That staff provide an amendment to include licenced child-care facilities in the list of those places requiring a 200 meter buffer zone

7. That staff provide a list and map of licenced child care facilities in the City of Victoria when the Bylaw comes forward as well as suggested language relating to a 200 meter buffer zone around child care facilities.

Public Realm and Wayfinding Plans

The City is currently initiating a comprehensive downtown public realm plan and wayfinding strategy.

The public realm plan will establish a strategic framework for public realm design in the downtown core area. Of key importance will be the treatment and role of the Douglas and Government Street corridors. The plan will also include a design manual and catalogue of designated paving patterns and materials, lighting, street furniture, trees and other landscape design elements for various areas of the downtown core area.

The wayfinding strategy will provide specific guidance on design, siting and an overall approach to wayfinding system elements to assist visitors and residents navigate to key attractions, destinations, corridors, public parking as well as other services and amenities in the city. The strategy will focus on signage and other directional, mapping, branding, and interpretive products and information on city streets, including consideration for integrating print and digital media.

A three year action plan will be developed to identify priority investments for both public realm and wayfinding elements and outline a strategic approach to phasing new public realm infrastructure through capital budgets, grant funding opportunities and as part of the new developments.

The process will include public and stakeholder engagement at key stages of the process, including formation of an advisory group comprised of key stakeholders.

More information will be provided to neighbourhood associations as it becomes available.

The project is scheduled for completion by the end of 2016.



May Update

Downtown

Camping in Parks

On the May 12, Council passed First and Second Readings of the bylaw to close Kings, Haegert, Arbutus and Cridge Parks to camping. The final reading and adoption of the bylaw will occur on May 26, 2016.

Council Meetings

Committee of the Whole meets every Thursday at 9:00 a.m. Council meetings are held every other Thursday evening (May 26, June 9, 23) at 6:30 p.m. Links to meeting agendas will be forwarded to neighbourhood associations as they become available.

Ship Point Pop-up Design Competition

Applications for the Ship Point Pop-up, a temporary placemaking installation at Ship Point, closed on Friday, May 13, 2016. The panel of six qualified jurors will now judge submissions based on the following criteria: social interaction and connection, aesthetics and originality, function and context, sustainability and feasibility. The winner will be announced on June 3 and installation will take place in July to be enjoyed during the summer and fall. The temporary installation will be removed in October. The winning team will receive a \$5,000 award and up to \$35,000 to design, build and install an irresistible place that pops!

Event: Victoria Day Parade – May 23

The annual Victoria Day Parade will run from 9-12 p.m. on Monday, May 23. Douglas Street will be closed from Tolmie to Belleville Street and all business and property owners have been advised. Set-up will start at 6:30 a.m. and clean-up will be complete no later than 2:00 p.m.

Event: Swiftsure Yacht Race – May 26-30

Event headquarters will be located at Ship Point and amplified music will be played at the Steamship Grill on Belleville Street on May 26 and 27 from 2:00 to 11:00 p.m.

Event: Robert Cameron Law Cycling Series – June 5

The former Bastion Square Grand Prix bike races will again be located on streets surrounding the Legislative Grounds from 8:00 a.m. to 2:30 p.m. on Sunday June 5. Set-up starts at 5:00 a.m. and clean-up will be complete no later than 4:30 p.m.